

MINUTES

Meeting: CALNE AREA BOARD
Place: Beversbrook Sports Facility, Beversbrook Road, Calne SN11 9FL
Date: 12 June 2012
Start Time: 7.00 pm
Finish Time: 9.00 pm

Please direct any enquiries on these minutes to:

Alexa Smith (Democratic Services Officer), on 01249 706610 or alexa.smith@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Alan Hill, Cllr Christine Crisp (Chairman), Cllr Chuck Berry, Cllr Howard Marshall and Cllr Anthony Trotman (Vice Chairman)

Wiltshire Council Officers

Simon Burke (Head of Business and Commercial Services), Alexa Smith (Democratic Services Officer) and Jane Vaughan (Community Area Manager)

Town and Parish Councillors

Calne Town Council – Mercy Baggs, Roy Golding and Phil Redmond

Calne Without Parish Council – Richard Aylen and Ed Jones

Hilmarton Parish Council – G Procter

Partners

Wiltshire Police – Inspector Martin Schorah

Wiltshire Fire and Rescue – Mike Franklin

Extended Schools – Jacqui Radford

Total in attendance: 27

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Appointment of Area Board Chairman</u></p> <p>Councillor Tony Trotman sought nominations for the position of Chairman of the Calne Area Board for the 2012/13 forthcoming year.</p> <p><u>Decision</u> Councillor Christine Crisp was elected Chairman of the Calne Area Board for the 2012/13 forthcoming year.</p> <p><u>Councillor Crisp in the Chair.</u></p>
2	<p><u>Appointment of Area Board Vice Chairman</u></p> <p>The Chairman sought nominations for the position of Vice Chairman of the Calne Area Board for the 2012/13 forthcoming year.</p> <p><u>Decision</u> Councillor Tony Trotman was elected Vice Chairman of the Calne Area Board for the 2012/13 forthcoming year.</p>
3	<p><u>Appointments to Outside Bodies and Working Groups</u></p> <p>The appointments to outside bodies would be as below for 2012/13:</p> <p>Calne Community Area Partnership – Councillor Crisp Calne Heritage Centre Trust – Councillor Trotman Calne Leisure Centre – Councillor Berry Calne Youth Issues Group – Councillor Marshall Colemans Farm Community Association – Councillor Marshall</p> <p>Unfortunately Councillor Marshall had been unable to attend a meeting of the Calne Community Area Fairtrade Group as the meeting schedule had been difficult for him. An update would be asked for from the group to be presented at a future area board meeting.</p> <p>The appointments to the Community Area Transport Group, the Shadow Community Operations Board (COB), the Sandpit Road working group and the Air Quality working group were agreed for 2012/13, as included in the agenda pack.</p> <p>The terms of reference for CATG were agreed, as included in the agenda pack.</p>
4	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to Beversbrook Sports Facility and</p>

	especially welcomed back Councillor Marshall after his illness.
5	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Geoff Dickerson (Heddington Parish Council), David Evans (Cherhill Parish Council), Malcolm Gull (Calne Community Area Partnership), Will Kay (Youth Development Coordinator) and Greg Widger (Calne Town Council).</p>
6	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 10 April 2012 were approved and signed as a correct record.</p>
7	<p><u>Declarations of Interest</u></p> <p>Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.</p>
8	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew attention to the written announcements included in the agenda pack.</p> <p>An update was provided about the 11 to 19 commissioning strategy, which had been spoken about at the area board before. Initiatives were in place to generate income through subscriptions, fundraising and sponsorship.</p> <p>In 2012 £60,000 would be available to help local people improve countryside access in their area through the paths improvement grants scheme. If you have an idea for a scheme, please contact Michael Crook, Countryside Access Development Officer, on 01225 713349 or michael.crook@wiltshire.gov.uk. The closing date for applications was Friday 13 July 2012.</p> <p>Wiltshire Council had also agreed to consult parish, town and city councils on a draft code of conduct and process for dealing with complaints under the new standards regime.</p>
9	<p><u>Partner Updates</u></p> <p>a. Sector Inspector Martin Schorah highlighted key points from the written update from Wiltshire Police. PCSO Sarah Hardwidge was back working in the Neighbourhood Policing Team (NPT) after having her first child. PCSO Andy Willox was also welcomed as a new recruit to the NPT in Calne. Anti social behaviour at The Pippin continued to be a main local issue and to date thirty letters had been sent to the parents/guardians of the young people involved informing them of their child's behaviour. The Police still had this issue as a priority. The NPT had responded to a report of the ATM machine at the Co-op in Calne being tampered with and three males were currently remanded in prison. The Calne Pub Watch Scheme was an ongoing success</p>

	<p>and the Olympic Torch visit to Calne had been a fantastic event. Calne Town Council thanked the team also for their hard work at CalneFest.</p> <ul style="list-style-type: none"> b. Please find a more up to date report, made available since the publication of the agenda pack, from Wiltshire Fire and Rescue Service attached. Mike Franklin commented that in 2011/12 there had not been a fire related death in Calne. Three thousand free home fire safety visits had been made to vulnerable people in the local area. Please call 0800 3897879 or visit www.wiltshire.gov.uk if you or someone you know of would benefit from this service. c. The written update from NHS Wiltshire was noted. d. The Chairman explained there was no update from Calne Community Area Partnership because Trevor Jenkins, former Chairman of the group, had resigned. Malcolm Gull was stepping into the position on a temporary basis, however was unable to attend the meeting due to family circumstances. e. There was no update from Calne Community Area Young People's Issues Group as Will Kay, Youth Development Coordinator, was on annual leave. f. The Chairman thanked Calne Town Council, Wiltshire Police and all volunteers for helping to make the torch relay a fantastic event. Hilmarton Parish Council had organised a self funded street party to celebrate the Jubilee and raised £600 for community projects. The new pedestrian refuge on the A3102 had been well received. The brewery Arkells was thanked for having their front steps repaired to enhance the look of the crossing area. The Parish Heritage Society had also produced a free Apple ipad application about the history of the parish available from the Apple store. Cherhill Parish Council had held a successful beacon event that had been attended by 120 people. Calne Town Council was involved in many events coming up. These included a town criers competition, a community cycle ride, Calne's first Green Day and the Summer Festival and Carnival on Saturday 30 June.
10	<p><u>Informal Adult Education in Wiltshire</u></p> <p>Simon Burke, Head of Business and Commercial Services, gave a presentation to consult the area board on the future provision of informal adult education in Wiltshire.</p> <p>Informal adult education refers to courses for leisure and pleasure (a non statutory service). Consultation was taking place now due to the closure of Urchfont Manor, the Government's 'Community Learning Trust' model, new community campuses and the need to consider the role that Wiltshire Council should take. Consultation would also involve an online questionnaire survey open until 27 June and paper copies of the survey in libraries until 15 June 2012.</p>

	<p>Four options were presented to the meeting, for area board members to agree which they considered to be the best option for the community area. The options were:</p> <ol style="list-style-type: none"> 1. Take no action 2. Council to be direct provider 3. Council to facilitate provision 4. Council to coordinate and promote activities. <p>This was followed by an opportunity for discussion. The community hub in Calne was already a popular facility providing education for adults, especially in ICT. The hub was looking to move and enhance its facilities as part of the campus project. Coleman's Farm also had a fantastic ICT suite with potential for increased community use.</p> <p>The Chairman took a show of hands as to which option those at the meeting would like Calne Area Board to recommend, for the recommendation to be taken to Cabinet in September 2012. Option 3 was considered by the room to be the best option. This would use the expertise and experience of other providers, limit financial risk to the council, reduce financial risk to providers, build upon a network of community areas and allow for certain funding bids to be made by providers and Wiltshire Council together.</p> <p><u>Decision</u> Calne Area Board would recommend Option 3 – for Wiltshire Council to facilitate provision of informal adult education in Wiltshire.</p>
11	<p><u>Tackling Financial Exclusion with a Focus on Wiltshire Community Bank</u></p> <p>Emma Cooper then provided information about Wiltshire Community Bank which provides a credit union service around the county. This covered the main points below:</p> <ul style="list-style-type: none"> • What financial exclusion is • What it means to be financially excluded • Where financial exclusion is found • Where it exists in the Calne Community Area • What was being done to address financial exclusion • Financial inclusion services in Wiltshire. <p>Emma encouraged people to find out more about Wiltshire Community Bank. This provided affordable credit to people in need who may have been blacklisted for credit in the past. It was run effectively as a cooperative with dividends awarded to members. Emma explained the lowest defaulting service in the county was in Calne.</p> <p>You can support your local credit union by volunteering or becoming a member; both good savers and good borrowers were needed.</p>

	<p>Councillor Berry highlighted the opportunity for joined up thinking from the services represented by Simon Burke and Emma Cooper, with potential for educational courses on how to budget well.</p>
12	<p><u>Area Board Funding</u></p> <p>Consideration was given to one application made to the Community Area Grants Scheme.</p> <p><u>Decision</u> Summer Fun in Calne Playscheme were awarded £1,800 towards providing a four week programme of inclusive activities for young people and children during the summer holidays.</p> <p><u>Reason</u> <i>The application meets the 2012/13 grant criteria and it addresses issues in the Calne Community Area Plan, providing activities for young people and children and encouraging a sense of community cohesion, pride and wellbeing.</i></p>
13	<p><u>Your Local Issues</u></p> <p>Councillors provided an update on community issues and progress on Calne Area Board working groups.</p> <p>a. The skate board park working group had met last week and started to use the fire station as a meeting venue. Plans were in place for the young people to fundraise. Planning permission had been obtained for the project, on condition the acoustic fence was extended.</p> <p>b. The Chairman provided a detailed update about the highways working group. The area board was asked to endorse recommendations from the group, as below.</p> <p>With regards to the speed limit review for C and unclassified roads:</p> <p><u>Decision</u> Submit the C15 (from A4 east of Quemerford through Compton Bassett to Wootton Bassett) and C113 (from A4 west of Calne through Ratford, Bremhill Wick, East Tytherton, Kellaways towards Langley Burrell) to the C & unclassified speed limit review as Calne Area Board priority routes (with C112 as reserve priority).</p> <p>With regards to CATG funding allocation, the area board noted a contribution of £1,000 from Calne Without Parish Council towards the Sandy Lane/Back Lane scheme.</p> <p><u>Decision</u> Calne Area Board would allocate £4,600 from the 2012/13 CATG funding</p>

allocation towards the implementation of an improvement scheme at the junction of Sandy Lane/Back Lane.

Decision

Calne Area Board declined a request for financial support of a signage scheme for Patford House surgery, Calne.

With regards to the substantive highways scheme 2012/13, the area board noted a contribution of £1,000 from Hilmarton Parish Council towards the Goatacre refuge scheme.

Decision

Calne Area Board would allocate £7,865 from the 2012/13 CATG funding allocation towards implementing safer pedestrian crossing arrangements at Goatacre, conditional upon the balance of funding being in place.

Decision

Calne Area Board would allocate £2,000 from the 2012/13 Calne Area board budget towards the implementation of a pedestrian refuge and associated works at Goatacre, conditional upon the balance of funding being in place.

Decision

The Community Area Manager would make a submission to the substantive highways budget for the balance of funding required to implement a safer pedestrian crossing at Goatacre.

The Chairman explained that the CATG was conscious this would exhaust the budget for road safety for this year, but no further projects remained on the priority list.

- c. The next exciting step for the Calne campus working group was producing feasibility studies for the project. Draft designs would be brought to a future area board meeting.
- d. Please find minutes from the previous Sandpit Road (section 106) working group meeting attached.
- e. Councillor Hill reported an air quality working group had been established after the last area board meeting. The group had already held one meeting and were keen to move forward. The group was minded, with input from a technical expert, to set up an Air Quality Management Area in Calne.

Decision

Calne Area Board would support and approve the public consultation required in order to establish an Air Quality Management Area in Calne.

Sandpit Road Working Group Notes

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Close

The next area board meeting would be held at Compton Bassett Village Hall on Tuesday 14 August 2012 at 7.00 pm, with refreshments available from 6.30 pm.

Area Board

for the Calne Community Area

Sandpit Road (S106) Working Group

Notes of the Working Group Meeting: 22nd May 2012

Attendees: Cllr Tony Trotman (Wiltshire Council)
Anne Henshaw (CAT/CCAP), Ashley Ponting (Save Calne Marsh Group - Residents Association), Stephen Hind (Wiltshire Council, Principle Engineer, Highway Network Improvements), Steve Corbin (Wiltshire Council Transport Planning Assistant), Jacqui Radford (John Bentley School), Linda Roberts (Calne Town Council) Jane Vaughan (Wiltshire Council - Calne Community Area Manager).

Apologies: Malcolm Gull (Calne Community Hub Project/CCAP), Philip Wrenn (Save Calne Marsh Group - Residents Association)

Notes of this meeting were taken by Jane Vaughan.

Membership:

Tony Trotman relayed concerns that had been expressed to him about the inclusion of Calne Town Council in the working group, in order to ensure that attention is paid to the work of the town council's strategic planning group.

The working group discussed this and felt that, while the work of this group is related to one site and should be focussed upon fulfilling the S106 within the time scale, it does also need to be aware of other work to avoid duplication or working at odds to other plans.

It was felt that the inclusion of the Town Clerk in the group should ensure that channels of communication are open between the group and the Town Council and that the terms of reference of the working group allows it to co-opt other people to the group if necessary.

Linda Roberts will identify a Calne Councillor rep who would be able to join the group in the event that the Town Clerk is unavailable.

The group also discussed how future S106 agreements will be set – how will local people be able to have an influence?

ACTIONS

LR – identify cllr. as deputy.

JV – contact Roger Witt for advice.

Report from site visit on 6th March 2012:

- Pinch points at Oxford Road
 - This action may deter people from travelling South into the town and promote people using the bypass.
 - It may involve the removal of trees at the end of footpath at Sandpit road.
 - The group questioned whether this might shift problems to other areas (exacerbating existing problems at William Street, Bryans Close Road, North Street, Lickhill road, which are already issues for the Area Board)
 - Discussion took place about gaining support from local people through consultation.
 - It was felt that traditional consultation through questionnaires would not gain an accurate representation of local views.
 - It was suggested that a temporary trial period would prompt a more realistic response to the proposed scheme (as has recently been carried out near the Methuen Arms in Corsham).
 - Steve Hind advised that a topographical survey would need to be undertaken and it was felt that this should be done before a trial period, as a trial period would be pointless if survey showed that it was not possible to implement a permanent arrangement.

Pedestrian/Safe cycle routes to schools and town centre.

- Potential use of Woodhill Rise and informal crossing of Oxford Road.
 - It was noted that this is privately owned footpath and therefore there is legally no cycling possible.
 - It is possible that, with owner's agreement, the footpath could be changed to a bridleway which would enable cycling to take place.
 - As a one off improvement, it would be possible for the Council to surface the track and position bollards at the end of the lane to prevent use of the track as a short cut for vehicles.
 - Before any further work can be done it will be necessary to undertake consultation with local residents (5 properties in the vicinity).

- Routes from Oxford Road through Honeymead to Prince Charles Drive and Abberd Way including traffic calming

SH – investigate possibility of running a trial period.

SH request quote for survey, liaise with TT once quote has been received.

JV/TT create a consultation letter

TT/AP undertake consultation

at crossing point.

- The group was concerned about this route. Currently no cycling is permissible and the route is narrow and in the proximity of older residents housing.
 - The group favoured creating an alternative route that would be an attractive alternative for people cycling to school and town.
 - It was suggested that investigation of a route including Penhill road/Abberd Way and Abberd Brook (including traffic calming measures on Abberd Way) should be undertaken.
 - The group also discussed the importance of signage, here and also across the whole cycle network.
 - It was noted that a signage scheme should be conducted in consultation with Mark Stansby from the Highways team and Anne Henshaw and the Calne Area Transport group at an appropriate time in the future.
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- Oxford Road pedestrian crossing (adjoining narrow footway to Bryans Close Road)
 - The group noted that the existing crossing is in poor repair.
 - Steve Hind advised that this is a maintenance issue and should be referred to the Highways engineer.
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- Portemmarsh/Oxford Road/Bryans Close Road/Hungerford Road towards William Street/Duncan Street.
 - Steve Corbin explained that it is possible and relatively straight forward to change footways to dual use pedestrian/cycle ways (footpaths are more difficult and take a lot longer).
 - SC also explained that it is best to do a number at once as there is a single cost regardless of the number of routes.
 - The group discussed other routes that had been identified at the safer cycling routes working group (Greenacres Way/Beversbrook Road) and wondered if there are any others that could also be added.
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- Tony Trotman will feed back progress of this working group to the next Area Board 12th June 2012.

SC/SH investigate alternative route

**(future action)
SC/AH liaise with Mark Stansby to discuss/plan cycle route signage scheme.**

JV refer to Martin Cook.

SC – investigate time line for this.

- It was agreed that Tony Trotman will call the next meeting later in the summer, once current actions are achieved and work can begin on promoting Pinch point trials.

TT report back to the Area Board.

TT call next meeting/JV make arrangements.